

## Franklin County Engineer Utility/ ROW Permits

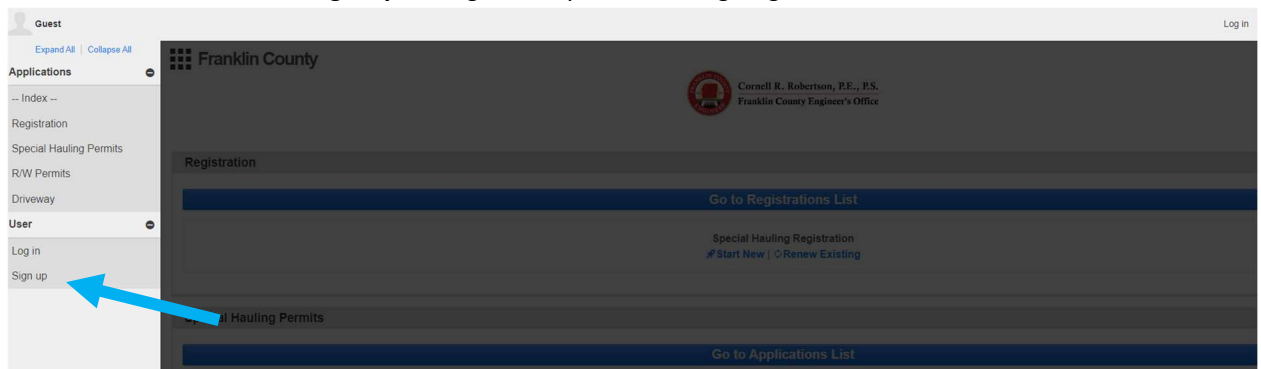
To access the online Permit System Visit click on the link below:

<https://fceohaulpermit.onegov.rtvision.com/>

When using RTVision, there are two items that will need to be completed within the system. The first task is to sign up for an account, this task is only completed once. The second task is to complete a Utility/ ROW Permit, which can be submitted anytime a permit is needed.

### **Task 1 – Sign Up for an Account**

1. In the upper left hand corner of the web page please click on the squares to show the column of information, then select **Sign Up** to begin the Special Hauling Registration.



2. Complete all the boxes of information, this is section 1. Login Info. Once filled out with your information, select **Next**.

3. Continue to complete the required boxes in section 2. Profile. Once filled out with your information, select **Next**.

- Complete section 3. Default Configuration. This information will be used to auto complete forms in the future. Once filled out with your information, select **Finish**.

Franklin County  
Currell R. Robertson, P.E., P.S.  
Franklin County Engineer's Office

Welcome, Guest  
Logout

Applications

Sign up 3/3

Notes: This configuration of fields is used in Annual, Blanket, Continuing (90 Day), Driveway, Single Trip OSOW, Special Hauling Registration, and Superload applications. If the block of information is filled out, it will be saved as the default instead of Profile.

Options: Auto-fill from Profile Clear

Name:

Phone:

Email Address:

Utility Address:

Address Line 1:

Address Line 2:

City:  State:  Zip Code:

< Previous Finish

- You will be notified via email for account activation. This email will be necessary to proceed further.

## Task 2 – Complete a Utility/ ROW Permit

- Select the permit type you wish to complete and click Start New

R/W Permits

Go to Applications List

Utility Permit

Start New

- Proceed through the application process. Continue through each section by selecting **Next**.
- The Permit will now be reviewed by a FCE Teammate. You will receive notification via email whether approved, returned for changes, or denied.
- Once your permit is approved you have the ability to print the approved permit. Proceed to the Utility Dashboard by selecting “Applications” and then “Utility” from the top left Black squares that show you the column of information

Applications

Index

Registration

Special Hauling Permits

R/W Permits

Driveway

User

Log in

Sign up

- You will see a dashboard showing all Utility permits submitted by your account. Should you not, check that all Filters are *Inactive*

Search / Change Filters & Fields

Filters

Number Inactive

Permit #

Contains

Is Filled ☐ Is Blank ☐

Date Inactive

Work Start

mm/dd/yyyy

mm/dd/yyyy

Or Is Blank ☐

Status Inactive

Mobility Engineer Not Recommended ☐

Mobility Engineer Recommend ☐

Mobility Engineer Review ☐

Pending Receipt of Bond ☐

Applicant Inactive

Full Name

Contains

Is Filled ☐ Is Blank ☐

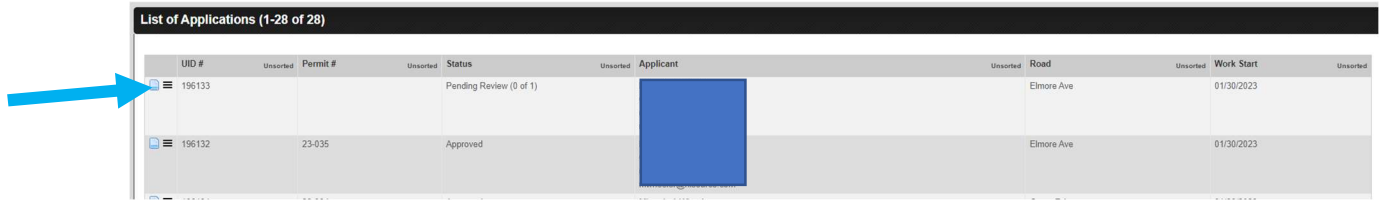
Role Inactive

DEFAULT/Author ☐

DEFAULT/Employee ☐

DEFAULT/Public (No Login) ☐

6. Select the 3 stacked black lines to the left of the Permit you'd like to view and print.



UID #	Permit #	Status	Applicant	Road	Work Start
196133		Pending Review (0 of 1)		Elmore Ave	01/30/2023
196132	23-035	Approved		Elmore Ave	01/30/2023

7. A new box will pop up, select "View"
8. Towards the top right there will be a button to "Print Permit" select the option. This button will only appear should your permit is in the status of *Active* and *Approved*.

Franklin County



Cornell R. Robertson, P.E., P.S.  
Franklin County Engineer's Office

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[Application](#) [Events](#) [History](#)

[Edit Application](#) [P.I.M.View](#) [Print Permit](#) [Print View](#)

Font Size:  
[Bigger](#) | [Default](#) | [Smaller](#)

R/W Permits Utility Permit Permit # 23-173, UID # 196460  
Status: Approved  
Valid: 04/28/2023 - 05/02/2023

Franklin County Engineer's Office  
970 DUBLIN ROAD  
COLUMBUS, OHIO 43216  
(614) 626-3030

Applicant

[Hide](#)